



Section 2 Enroll in the Online Course/Certificate

Step 1 – Go to: <http://www.bu.edu/phpbin/registration-manager-catalogs/cader/app//>

You will see a link to the **Care Management Certificate Program**. Enroll in the online training course by clicking on the program title.

(you should see the webpage below)

Boston University School of Social Work
Center for Aging & Disability Education & Research

BROWSE CATALOG

BROWSE COURSE CATALOG

Course Name ▲	Start Date	Location	Price
A Guide to the Aging and Disability Networks	Jul 8, 2013 - 12:00 pm to 12:00 pm	Online	\$120.00
Aging in Place	Aug 9, 2013 - 12:00 pm to 12:00 pm	Online	\$120.00
Alzheimer's Disease and Other Dementias	Aug 9, 2013 - 12:00 pm to 12:00 pm	Online	\$120.00
Assessment w/Older Adults & Persons w/Disabilities	Aug 9, 2013 - 12:00 pm to 12:00 pm	Online	\$120.00
Care Management Certificate Program	Feb 1, 2013 - 12:00 pm to 12:00 pm	Online	\$500.00
Care Management with Older Adults	Aug 9, 2013 - 12:00 pm to 12:00 pm	Online	\$120.00
Care Transitions	Aug 9, 2013 - 12:00 pm to 12:00 pm	Online	\$120.00
Compulsive Hoarding in Older Adults	Jul 3, 2013 - 12:00 pm to 12:00 pm	Online	\$120.00
Consumer Control, Choice, and Direction in Options Counseling	Aug 9, 2013 - 12:00 pm to 12:00 pm	Online	\$120.00
Core Issues in Aging and Disability	Jul 3, 2013 - 12:00 pm to 12:00 pm	Online	\$150.00
CT In-Person & Online Options Counselors' National Training	Aug 9, 2013 - 12:00 pm to 12:00 pm	Online	\$0.00
CT Introduction to the Options Counselor Job	Aug 27, 2013 - 12:00 pm to 12:00 pm	Online	\$0.00
Driving Transitions with Older Adults	Jul 3, 2013 - 12:00 pm to 12:00 pm	Online	\$120.00
Elder Abuse, Neglect and Exploitation	Aug 9, 2013 - 12:00 pm to 12:00 pm	Online	\$120.00
Ethics in Practice with Older Adults	Aug 9, 2013 - 12:00 pm to 12:00 pm	Online	\$120.00
Foundation in Aging Certificate Program	Feb 1, 2013 - 12:00 pm to 12:00 pm	Online	\$500.00
Geriatric Assessment and Care Planning	Jul 3, 2013 - 12:00 pm to 12:00 pm	Online	\$120.00
Introduction to the Options Counselor Job	May 28, 2013 - 12:00 pm to 12:00 pm	Online	\$0.00

CATALOG

MY COURSES

MY PROFILE

SHOPPING CART

LOGOUT

The date indicates when enrollment for the course opened.



Step 2 – Click *Add to Cart*

(you will see a similar page)

The screenshot shows a web page for the 'CARE MANAGEMENT CERTIFICATE PROGRAM' at Boston University School of Social Work. The page includes a header with the university name and a search bar. Below the header is a navigation bar with 'BROWSE CATALOG'. The main content area features the course title, a description, a list of required courses, and a price of \$500.00. An 'ADD TO CART' button is prominently displayed and pointed to by a black arrow from the text above. A sidebar on the right contains links for 'CATALOG', 'MY COURSES', 'MY PROFILE', 'SHOPPING CART', and 'LOGOUT'.

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BROWSE CATALOG

CARE MANAGEMENT CERTIFICATE PROGRAM

Description

Address your need to stay current with the latest developments in care management and care coordination. The passage of the healthcare reform makes this certificate a vital resource for social workers and other health and social service practitioners. Providing coordinated care and care management are becoming increasingly important in connecting older adults to needed services and assisting them in remaining independent. This certificate provides participants with an understanding of the core functions and responsibilities of care management and care coordination, an introduction to care transitions, and a review of the resources available to support care in the community.

The required courses are:

- Care Management Practice
- Care Transitions
- Core Issues in Aging and Disability
- Geriatric Assessment and Care Planning
- A Guide to the Aging Network

Cost
General Public: \$500.00

Enroll

ADD TO CART

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Step 3 – Click *Update* and finally click *Continue*

(enter your discount code here if you have one)

(you will see a similar page)

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This Site

BROWSE CATALOG

[Continue browsing the catalog](#)

SHOPPING CART

Course	Remove	Price per Seat	Total Seats	Discounts	Price
Pennsylvania LTLTI Core and Assessor Training Program - LTLTICA		\$250.00	<input type="text" value="1"/>	-\$250.00	\$0.00

Start Date: Apr 16, 2013 - 12:00 pm
Location: Online
Instructors:

If you have a discount code, please enter it here:

Subtotal	\$250.00
Course Discounts	-\$250.00
Total	\$0.00

FREQUENTLY ASKED QUESTIONS

What happens if I want to take a similar course to those in my cart?

Visit [All Courses](#)

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Step 4 – Confirm you User Profile is accurate and click save. **Enter information in Blank fields.**

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[BROWSE CATALOG](#)

EDIT PERSONAL PROFILE

Please review your profile before enrolling. Fill in the following information and click Save below.

You must complete your profile before registering for courses.

Last Name

First Name

E-Mail Address

Country United States ▼

Address 1 264 Bay State Rd

Address 2 (optional)

City Boston

State Massachusetts ▼

Zip 02215-1403

Primary Phone (### ### ####) 617-358-2635

- [CATALOG](#)
- [MY COURSES](#)
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- [LOGOUT](#)



Step 5 – Click *Continue*. If there is a charge for your course/program, you will be redirected to the Cashier’s Office to enter your credit card.

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[BROWSE CATALOG](#)

PAYMENT

Select a payment method below to complete your enrollment. You can get a full refund for any class or seminar up to 14 days before it starts. If you must withdraw from a class within 14 days, please call our office at 617-358-2626

Total Due: \$0.00

Pay online now with a credit card or with a credit left on your account.

Provide the name of the agency that will be paying. You will not have a confirmed seat until we receive payment.

We cannot accept agency payments within 3 days of the beginning of the class. If your agency is paying for you, please pay now with your credit card and seek reimbursement from your agency directly.

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Step 6 – Congratulations you are now enrolled! Close your internet browser and allow 10 minutes for the system to update your enrollment before moving on to the Course Access Instructions.

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[BROWSE CATALOG](#)

MY COURSES

You've successfully enrolled!

You are not currently enrolled in any courses that start after today.

- CATALOG
- MY COURSES**
- MY PROFILE
- SHOPPING CART
- LOGOUT

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