## Setting up and Using the VPN

## Part 1: Installing the VPN client (needs to be done one-time only)

- 1. Open your browser of preferences (Internet Explorer, Firefox, Chrome, etc.)
- 2. In the address bar, go to:

## http://www.bu.edu/tech/services/support/remote/vpn/use/

- 3. Download the appropriate installer for your operating system (for Windows 8/8.1/10 machines the .exe installer is fine)
- 4. When the file is downloaded, open the file and follow the on-screen instructions to install it.
- 5. Once the install is done, do a quick restart of your computer.
- 6. Once you log in again, you can find something called the Cisco VPN Client installed on your computer.
- 7. In Windows machines, it can be found in the Start menu. On Mac machines, you can go to the Applications folder and see a folder called Cisco there.

## Part 2: Using the VPN Client

- 1. Run the Cisco Client application.
- 2. In the window that appears, type in vpn.bu.edu
- 3. Once you try to connect you should be prompted for your BU username and Kerberos password
- 4. While connected to the BU VPN, you will be able to access the campus network functionalities like access to the fileserver or Filemaker databases that you would not otherwise be able to do from off-campus
- 5. When you are done, open the Cisco VPN Client one more time. Click Disconnect to end the connection with the campus network.