

Emerging Scholars Budget Guidelines

BU Diversity & Inclusion

Updated Fall 2022

NOTE: These expenses are estimations for D&I approval. The Emerging Scholars Program is cost-shared at 50% with schools and colleges, who may have different budget restrictions. Please confer with your school/college administration to determine their restrictions or limits.		
Common expenses to consider	Limit (Hard or Approx)	Notes
Honoraria (per scholar)	\$250 - hard	
Travel - airfare	n/a	Dependent on scholar locations, etc. We suggest including some wiggle room in your proposal to account for those traveling from farther distances.
Travel - hotel (per scholar)	\$310/night - approx	Limit based on Hotel Commonwealth rates as of Fall 2022
Travel - to/from airport(s) (per scholar)	\$100 - approx	Approximately \$32 one-way from Logan to Hotel Commonwealth; amounts in each scholar's city will vary.
Food and drink - dinner - per person	\$50 - approx	
Food and drink - lunch - per person	\$20 - approx	
Administrative - room reservations	n/a	
Administrative - Graduate/Student Support	\$20/hour - hard	Students/graduate students may be hired; BU faculty and staff may not be compensated for their support of the program.
Social Excursion	n/a	