

## Transfer credit appeal form instructions

This form is only to be used by transfer students who completed coursework at another institution within the United States *prior* to matriculating at BU, and wish to appeal the decision on the BU equivalency they were awarded.

An appeal must be accompanied by new information beyond the initial transfer credit request that was evaluated. Appeals that do not have any additional materials will not be reviewed.

Once completed, this form and accompanying materials should be sent to the relevant department. Within Engineering, please send completed forms to the relevant person in each department:

- Biomedical Engineering: Professor Irving Bigio: [bigio@bu.edu](mailto:bigio@bu.edu)
- Electrical and/or Computer Engineering: Professor Nazer: [bobak@bu.edu](mailto:bobak@bu.edu)
- Mechanical Engineering: Patty Robinson-Angel: [bumeche@bu.edu](mailto:bumeche@bu.edu)

Appeals in the areas of math, natural science, computer science or general education should be sent to their respective [departments](#) in the College of Arts and Sciences.

Please see the form for instructions on how to appeal coursework completed outside the United States.

For information on how to request equivalency of a course taken at another institution within the United States *after* matriculation at BU, please see the [Transfer Credit process webpage](#).