Zoom Breakout Rooms
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- The host can place students into breakout rooms, but for a large class this can be tedious in real time
- It is possible to pre-assign people to breakout rooms using a .csv file.
- Once you are assigned to a breakout room, you can leave the breakout room and enter another breakout room. (I did this to check on all of the teams as instructor.)
- A co-host is unable to put people into breakout rooms. Only one person can do this at a time.
- The csv file needs to have the email addresses of each student

Format of .csv file (template at the link below)

Pre-assign Room Name	Email Address
room1	test1@xxx.com
room1	test2@xxx.com
room2	test3@xxx.com
room2	test4@xxx.com
room3	test5@xxx.com
room3	test6@xxx.com

See: https://support.zoom.us/hc/en-us/articles/360032752671-Pre-assigning-participants-to-breakout-rooms