

Study Coordinator, Botswana-Harvard AIDS Institute

We seek motivated and energetic applicants interested in living and working Gaborone, Botswana coordinating several HIV research projects. This internship provides opportunities for hands-on involvement in clinical research in a resource limited setting, research mentorship, and substantive contribution to publications. The ideal applicant is a medical student or

The successful candidate will be responsible for day-to-day management of three ongoing projects at the Botswana-Harvard AIDS Institute:

1. Cancer and HIV: An observational study of the role of HIV in the incidence and outcome of cancer in Botswana. This project involves a prospective cohort, analysis of national cancer registry data, and pathology studies.
2. MGH-Botswana Harvard AIDS Institute Oncology Education Program: A clinical and educational exchange program between the Harvard and oncology communities. This initiative includes a monthly internet conference, clinical consultation, and exchange programs
3. Point-of-Care CD4: A validation study of a novel device that would permit the measurement of CD4 cells crucial for management of HIV at the point of care. The study will be conducted in several clinical settings throughout southern Botswana.

Responsibilities:

- Perform quality assurance and improvement activities.
- Manage a staff of four research assistants.
- Perform data abstraction from patient medical records and staging/codifying cancer cases.
- Organize clinical history, images, and presenting clinicians for a monthly cancer clinical conference.
- Serve as institutional representative for projects maintaining ethical, financial, and employment documents.
- Support intra- and inter-organizational initiatives related to the two research projects.
- Forge constructive relationships with clinicians in urban hospitals and rural clinics alike.

Requirements:

- A BA or BS.
- Successful completion of college-level biology
- Strong interest in and exposure to clinical medicine (current or upcoming medical student is ideal)
- A willingness to make an 10-month commitment
- Strong interpersonal skills for working with organizational leadership, researchers, clinicians, and staff.

- Excellent oral and written communication skills.
- Excellent computer skills (word processing, presentation, manipulating images)
- Ability to prioritize tasks and to think critically and creatively in a resource-limited setting.
- Ability to work independently and to motivate and lead a team.

Skills and previous experience considered helpful, but not required:

- Programming expertise (Python, SAS, other).
- Statistics coursework.
- Clinical, research, or project management experience.
- Living abroad.

Dates:

Fall 2012 through Summer 2013.

Support:

Up to \$20,000 is available to support travel, housing, and living expenses. Travel for medical school or other interviews can be organized with these funds.

Deadline:

Friday 21 September 2012 or until position is filled.

Application Procedure:

To apply, email a cover letter and your resume or CV to Dr. Scott Dryden-Peterson at scott_peterson@post.harvard.edu. Interviews will be scheduled for selected candidates.