

**Position:**  
2L Summer Associate

**Employer Type:**  
Large Law Firm

**Hiring Criteria:**  
Strong academic record;  
law review/journal  
membership preferred;  
intelligent, enthusiastic,  
confident, and results-  
oriented team players with  
demonstrated  
interpersonal and  
communication skills.

**Aaron Paik**  
600 Commonwealth Avenue  
Boston, MA 02215  
(617) 555-1212 • apaik@bu.edu

July 10, 2016

Ms. Jennifer Stewart  
Director of Legal Recruitment  
Jones, Smith & Taylor  
200 Washington Street  
Boston, MA 02210

Dear Ms. Stewart:

I am a second-year law student at Boston University School of Law, and I am writing to apply for a summer associate position with Jones, Smith & Taylor. As a Boston native with an interest in transactional law, I am particularly interested in the corporate practice of your firm's Boston office. My academic achievements, strong interpersonal and communication skills, and collaborative nature make me an ideal candidate for this position.

During my first year at BU Law, I developed a solid academic foundation that will serve me well as a summer associate. I particularly enjoyed and excelled in contracts, property and legal research and writing. I also learned valuable client counseling and negotiation skills in BU Law's one-week intensive lawyering lab. This summer, I was able to draw upon my academic experience and further develop my legal research and writing skills as a judicial intern for the Massachusetts Superior Court. I plan to continue to strengthen these skills and my core legal knowledge through my second year coursework, including corporations, tax and contract drafting, as well as my work on the *Boston University Law Review* and as a Writing Fellow in the BU Law First Year Legal Research and Writing Program.

In addition to a solid academic base, I have strong interpersonal and communication skills and enjoy working collaboratively with others in a stimulating environment. Prior to law school, I worked as a project coordinator for a Boston-based marketing firm. In this role, I worked closely with a team of professionals to develop individualized marketing and communications plans for a variety of corporate clients. I developed many skills, including the ability to communicate clearly and effectively in a business setting, and experienced first-hand the satisfaction that comes from working diligently with your colleagues toward a common goal. This was particularly evident when we successfully developed and pitched an extensive marketing campaign for a new client on an accelerated schedule.

I would be pleased to have the opportunity to discuss my background and skills with you in further detail. Thank you for your consideration, and I look forward to hearing from you.

Regards,

Aaron Paik