

Chadwick Fellowship Awards Call For Proposals & Application

Logistics of Chadwick Fellowship Awards

- a. Each Chadwick Fellow will be awarded up to a maximum in the range of \$2,000 to \$2,500. The award is to be used over the course of one year for the project described in your proposal.
- b. Proposals for funding should not include requests that normally would be funded by the college or your department.

Application Process

- a. Proposals are due to the selection committee by Monday, April 02, 2018.
- b. Proposals should include:
 - i. A statement of interest explaining why you are applying for the Chadwick Fellowship Award and a detailed description of the intended project or plan for the use of funds. Statements should be 1-2 pages.
 - ii. A budget for how the funds will be spent over the year.
 - iii. Any appropriate supplementary materials (documentation of costs or logistics).
 - iv. A statement of support and signature by Department Chair or Supervisor.

Sample Proposal Topics

These are a few ideas to get you thinking about the type of proposal you might submit. Please be creative— do not feel constrained by the suggestions that follow.

- a. “Week Sabbatical” – Visit departments at other universities or companies that work in your field to learn their best practices.
- b. Professional development – conferences, seminars, or training, otherwise not funded by the college or your department.
- c. Research or travel money for projects or courses, otherwise not funded by the college or your department.
- d. Supplies, computer software, research instruments, equipment, library memberships, and book allowances, otherwise not funded by the college or your department.
- e. Curriculum development and Innovative Teaching Design
- f. Program development to advance student career opportunities (on campus speakers, alumni meetings, workshops, career database enhancement)
- g. Host a Special Event related to your teaching or area of study

Helpful Tips:

- a. We are looking for proposals that
 - can add value to your professional development as well as your department or unit.
 - have the potential to produce tangible results that are of benefit to the MET College.
- b. The fellowship can also act as a starting point for a larger individual or departmental project that can continue after the fellowship award has ended.

Selection Process:

- a. The selection committee includes two members each of staff and faculty who were previous Chadwick award winners: Professor Roger Warburton, Kimberly Kuborn, Professor Canan G. Corlu, and Kristin McAuliffe.
- b. Decisions will be announced April 20, 2018.
- c. Awardees will have from April 20th, 2018 through April 30th, 2018 to use the awarded funds.
- d. A report detailing the results of the project will be due to the selection committee on June 15th, 2018. This report could be used to potentially improve work performed in the office or department the faculty or staff member are in. Additionally, it can be used as a means to demonstrate to Patricia Chadwick how her generous gift is fulfilling her wish to further develop faculty and staff at Metropolitan College and Extended Education.

The proposal form is below. If you have any questions, please contact one of the Chadwick Awards Committee members listed. We look forward to reading your proposals!

Proposal for the Chadwick Fellowship Award

Application for 2018-2019

Patricia Chadwick (MET'75) founder and president of Ravengate Partners LLC spoke at the 2010 Metropolitan College Convocation of her "angel" when she went to school here. An advisor in the Undergraduate Student Services office helped her through her college experience, which inspired Patricia to mentor others in her career and life. In an effort to encourage others to give back and be someone's angel, Patricia has generously endowed the Chadwick Fellowship Award, which provides funds to be used for the professional development of faculty and staff. This award allows faculty and staff to further their learning and create opportunities which can be brought back to and improve how Metropolitan College and Extended Education impacts our students.

Proposals should be submitted to the selection committee no later than April 02, 2018. Please submit applications to Canan G. Corlu at canan@bu.edu. The proposal should include your statement of interest (1-2 pages), budget, supplementary materials (if necessary), and a statement of support from your department chair or supervisor. Decisions will be announced on April 20, 2018. Questions regarding the Chadwick Fellowship Program can be directed to Professor Roger Warburton at rwarb@bu.edu, Kimberly Kuborn at kimma729@bu.edu, Professor Canan G. Corlu at canan@bu.edu, or Kristin McAuliffe at kchebra@bu.edu.

Applicant Information:

Name: _____
Title: _____ Department : _____
Address: _____
Phone: _____ Email: _____ Fax: _____
Applicant's Signature: _____ Date: _____

Department Chair of Supervisor Statement of Support:

Department Chair/Supervisor's Signature: _____ Date: _____