REQUIRED PROGRAM ADMISSIONS CHECKLIST

Checklist	Submission Options
Online Application Form	**Online only**
Application Fee ($125) Credit/debit cards only – paid at the end of the application.	**At the time of application submission. Credit/debit cards only.**
Kira Talent Video Assessment In the "Kira Assessment" section of the "Program Materials" portion of the application, respond to three questions to help us get to know you better. You can either access the Kira Talent platform within the online application (preferred) or complete the assessment after submission. Please note, the Kira Talent Assessment requires either a laptop of desktop computer. Mobile devices and tablets are not currently supported on the Kira Talent platform. Completing the Kira Talent Assessment is optional but highly encouraged.	**Access the Kira Talent platform here**
Written Essay In the "Documents" section of the "Program Materials" portion of the application, upload your written essay to help us get to know you better. Your written essay should be no more than 750 words and should explain to the admissions committee why you'd like to earn your degree from the Questrom School of Business specifically. It should also address why you have selected the program you are applying to and how that program will help you achieve your post-graduate goals.	**Online required**
Resume Current resume, as required in the "Experiences" section of the online application. Upload in the "Supporting Information" section of the online application. If you have any additional information to bring to the attention of the admissions committee, you may address it in an additional optional essay. Please note – as an Online MBA applicant, you only need to include your current or most recent work experience in the "experiences" section. You do not need to input any additional employment.	**Online required**
1 Letter of Recommendation In the "Recommendation" section of the "Program Materials" portion of the application you will enter your recommender information. Once entered into the system, they will receive detailed instructions on how to submit their letter. They can either use the Common of Letter Recommendation or upload a standard letter they have written.	**Online preferred** **Email**
University-Level Transcripts Submit transcripts for any coursework completed, including study abroad and post-graduate work. Transcripts should be uploaded in the "Supporting Information" portion of the application under "Documents". Should you choose to enroll, we will need official transcripts prior to matriculating. If you have issues uploading your document(s), transcripts can be emailed to OMBAappdocs@bu.edu.	**Online preferred** **Email** **Mail**
Proof of English Proficiency If you are a non-native English speaker, you may be required to submit proof of English proficiency via a TOEFL, IELTS, or DuoLingo test. Please see this section of our website for waiver information. Permanent residents should submit a copy (front and back) of their permanent resident card.	

Please note, we are an equal opportunity, affirmative action institution.