

BMC Animal Order Form

This form is for BMC orders only. If you are using a BU funding source, you must use the Internal Service Request (ISR) form, available on [BU Works](#).

INSTRUCTIONS

Requests are limited to one species and one USDA category per form. Multiple strains or sexes from the same vendor can be ordered on a single form.

Request animals well in advance of your needs. Allow at least 2 weeks for acquisition of large animals or unusual rodent strains. Timed rodent pregnancies must be requested at least 3 days prior to breeding date (not arrival date). Please check the ASC website for [order deadlines and delivery dates](#). Expect animal(s) to arrive on the date you request. ASC personnel will contact you only if the requested arrival date will not be met.

Submit the completed, signed form to the buasc@bu.edu. Questions? Call ASC at 358-8031.

BASIC INVESTIGATOR REQUEST Failure to complete all fields may delay placement of your order

IACUC Protocol Number	PI Last Name	PI First Name	Email
Person Placing Order	Email/Phone	Census Name/Account	Will hazardous materials (radioisotopes, carcinogens, infectious agents, etc) be administered to live animals?
Primary User	User Number	BMC Activity #	
			No
Animal Vendor Visit bu.edu/researchsupport for a list of approved vendors.			Specify Hazard

ORDER

USDA Category*	Number of animals	Animal species/strain <i>For rodent strains, give the catalog number and strain name</i>	Sex	Animal age or weight
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HOUSING

# of animals per cage	Estimated duration of housing	Housing Location Requested Building, room	Requested arrival date	Special conditions <small>Specify only if not standard housing mode (e.g. sterile cages)</small>
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SIGNATURE

Signature

Date

INVESTIGATOR SPECIAL REQUESTS Optional

USDA CATEGORY

Your USDA category (C, D, or E) is specified in your IACUC approval letter.

Category C: animals to be used in procedures with minimal, momentary, or no pain or distress

Category D: animals that will receive appropriate anesthetics, tranquilizers, or analgesics to alleviate pain and/or distress

Category E: animals that will experience pain and/or distress without alleviation