

What is a Deliverable?

A **deliverable** is a tangible work product that you create during the course of your practicum experience. At the end of your practicum, you are required to submit a minimum of two deliverables to BUSPH to support the five competencies selected in your practicum proposal. **If you will be working with confidential data** in your practicum, you should discuss with your supervisor prior to submitting your proposal how you will be able to submit deliverables in an appropriate format. Options may include submitting a reflection paper for one of your deliverables and/or submitting documents with sensitive information redacted.

Sample Deliverable “Products”

Community Health Assessment Report	Design Public Health Intervention Plan
Process or Quality Improvement Plan Report	SAS Code Assignment (or other tech)
Health Education Curriculum Plan	Strategy Document (assessment/research, process map, market go/no-go recommendation, etc)
Health Communications Plan (plan, online communications, written materials, etc)	Cost-Effectiveness Analysis Report
Literature Review Analyses Report	Survey Design & Development Plan
Monitoring and Evaluation Tool Development (methods, indicator development, etc)	Budget, Vendor Selection, Contract and/or Supply Chain Analysis Report
Program Evaluation Report	Policy Analyses and/or Proposal Report (lit reviews, stakeholder interviews)
Risk Assessment Analysis Report	Technology Platform or Application Design Proposal
Data Extraction, Collection and Analysis Report	Intervention and Implementation Plan
Quality Improvement Plan (assessment/research, process map, recommendation, etc)	Impact Evaluation Plan or Analysis
Program Management Plan (evidence-based design, stakeholder analyses, financial plan, etc)	Research Study Proposal
Project Management Plan (work-plan, gantt chart, stakeholder engagement)	Statistical Analysis Plan

How to write about your Deliverables in your Practicum Proposal

In your practicum proposal, you must make it clear what documents you will be uploading at the end of your practicum and you must provide contextual details about how your deliverables fit into the overall project. Here are a few examples:

<p>Resource Guide for smartphone app. The guide will provide information for youth regarding services available within their communities for topics including mental health, academic services, and career preparation.</p>	<p>Data Extraction, Collection, and Analysis Report. I will conduct patient interviews to collect and extract data that will then be used for the CDC's STD Surveillance Network Report.</p>
<p>Environmental Scan Report. Examine emergency assistance center plans and after-action reports from other jurisdictions to determine best practices to inform updates in the local Emergency Assistance Center.</p>	<p>Program Management Plan. The plan will detail how, when, and where to conduct team meetings, the future goals of the study, and appendices including weekly questionnaire for village visits and a template for monthly team meetings. The plan will continue to be used after I leave.</p>

Note: If your deliverables change during the course of your practicum, please make updates in your practicum proposal. It is also important to update your end date and supervisor contact information if there are changes.