

Before you begin you will need to set up your BU login account to register for classes. All students are required to have a BU login and Kerberos password to create a BU Google Apps Account for access to BU email and information. You should have received an email from the Office of Information Systems and Technology at Boston University inviting you to join the Boston University online community and set up your BU username/email address and Kerberos password. If you have not, please contact ithelp@bu.edu. If your external email address is a Gmail address, please check for this invitation in your spam folder. In addition to your email account, the BU Google Apps account also provides access to Google Sites, Google Calendar, Google Documents, and a variety of Google Gadgets, all through www.bu.edu/google. You will need these!

Instructions on how to update your google mail display name can be found here <https://www.bu.edu/tech/services/cccs/email/google-mail/updating-display-names/>

Be sure you forward your BU email to your personal email account or vice versa. Details on setting up your BU Google Mail to be forwarded to another personal email account can be found [here](#).

If you are having difficulty setting up your account with email forwarding, please call IS&T at 617-353-HELP or email them at ithelp@bu.edu.

Your BU login name and Kerberos password will grant you access to these services as well as access to **MyBU student portal** where you will plan and register for courses, review your personal and financial records, and find on-campus jobs.